



**Dringhouses Primary School**

# **Governors' Allowances Policy**

**Signature of Chair of Governors** .....

**Signature of Headteacher** .....

**Date of Adoption:** Autumn 21

**Date of Review:** Autumn 24

**Reviewing Committee:** Resources Committee

**Statutory/Non-Statutory**

## **GOVERNORS' ALLOWANCES POLICY**

### **Purpose**

The governing body of Dringhouses Primary School believes that governors play a key role in the success of the school. We are committed to ensuring that individual governors are not deterred from playing their full part because of incidental costs.

The Education (Governors' Allowances, England) Regulations 2003 make provision for allowances to be paid to governors and associate members of governing bodies by the governing bodies of maintained schools which have delegated budgets. The governors have agreed that the following expenses could be claimed:

- Support for governors with specific needs to enable attendance at meetings (e.g. audio equipment, childcare, translations)
- Travel and subsistence expenses to attend governors' meetings and authorised events
- Other items to be agreed in advance at the discretion of the full governing body

Car travel would be paid by the school at the City of York Council training mileage rate, which is the prevailing rate per mile at the time of the claim. A VAT receipt would be required to support claims of this nature. Where other transport is used, the cheapest and/or most efficient means of transport must be considered and receipts must be provided.

Claims should be submitted to the school business manager, who will check and authorise individual claims for £15 or less or those totalling less than £30. Individual claims for more than £15, or those totalling over £30, will be checked by the school business manager and authorised for payment by the headteacher.

### **Relationship to other policies**

Equality policy.

### **Arrangements for monitoring and evaluation**

The governing body will monitor and evaluate the impact of this policy every three years, with reference to the attendance records of governors at meetings and to the total sum paid out.