



STANDARDS & EFFECTIVENESS COMMITTEE TERMS OF REFERENCE 2023-24

Membership

- The committee consists of at least 3 governors including a teacher governor.
- The committee may co-opt up to two non-voting members and must make recommendations for these appointments to the full governing body for approval.

Chair & Clerk

- In the first meeting of the academic year, the committee will elect a Chair.
- Employees of the school (including the Head) may not take the role of the chair or clerk.

Quorum

Three governors who are members of the committee with at least two not employed by the school.

Agenda & Minutes

The Clerk is responsible for circulating an agenda to all committee members no less than seven days before the scheduled committee meeting. The minutes of the meeting are presented to the Governing Body at the next FGB meeting.

Terms of Reference

- To monitor the progress of the School Development Plan regarding curriculum developments, attainment and achievement.
- To ensure the National Curriculum is delivered to a high standard.
- To make all curriculum decisions other than those which are identified as non-delegable by the Education School Government Regulations currently in force.
- To monitor issues relating to the admission of pupils.
- To deal with complaints about the curriculum and exemptions to the National Curriculum.
- To review and approve Policies appropriate to this committee.

The Purpose of the Standards & Effectiveness Committee

To monitor the curriculum and the quality of educational provision in order to ensure their effectiveness. Monitoring, in these terms, means asking questions, receiving reports and updates and making visits, to learn more about the curriculum, its delivery and impact.

The Committee monitors:

- a. The shape of the school day and curriculum delivery –
 - The time given to each subject
 - The progress of curriculum action plans
 - The standard of behaviour
 - The effectiveness of policies
- b. Standards –
 - Which subjects do we do better in
 - Which subjects we need to make improvements in
 - Pupil progress throughout the year, year on year, compared with targets and compared with other schools and national statistics

c. Resources –

- The role and effectiveness of the subject leaders
- The time given to subject leaders to develop their curriculum area
- Progress towards targets
- Budget management for each subject, in order to deliver the NC.

Policies

The Committee will –

- Appoint individual Committee members to be responsible for the review and approval of policies appropriate to this Committee.