



Standards and Effectiveness Committee

Minutes of the meeting held on

Thursday 23rd May 2024 at 18:00 in school

Present Claire Scott-South (Interim Headteacher) Mark Newman (Acting Chair)
Vincent Lyle Luke Zwalf

In Lesley Irving (Governance Clerk)

Attendance Sarah Murray (SENCo) *until 18:16*

		Action												
1	<p>WELCOME, APOLOGIES FOR ABSENCE, CONSENTS AND DECLARATIONS OF INTEREST</p> <p>Everyone was welcomed to the meeting. Apologies for absence were received from Dave Hardcastle; the Committee Chair. Anna Riach and Tom Pexton were absent. Mark Newman agreed to Chair the meeting in Dave's absence.</p> <p>There were no declarations of interest.</p>													
2	<p>MINUTES OF THE MEETINGS HELD ON 23RD JANUARY 2024, MATTERS ARISING AND ACTION PLAN <i>Previously distributed</i></p> <p>The minutes of the meetings held on 23rd January 2024 were agreed as true and accurate records and were duly approved.</p> <p>Action Plan</p> <table> <tr> <th></th><th>Action</th><th>Update</th></tr> <tr> <td>1.</td><td>School Business Manager to raise security and the use of multi factor authentication with Vital.</td><td>Closed. This action was carried forward, to the next FGB.</td></tr> <tr> <td>2.</td><td>SENDCo to document progress made by Year 6 cohort.</td><td>Completed. On agenda, under item five.</td></tr> <tr> <td>3.</td><td>Assistant Headteacher to confirm how many Pupil Premium children participated in extracurricular activities.</td><td>Completed. Confirming the number of Pupil Premium who had participated in activities, the Headteacher confirmed there were no barriers.</td></tr> </table> <p>There were no matters arising.</p>		Action	Update	1.	School Business Manager to raise security and the use of multi factor authentication with Vital.	Closed. This action was carried forward, to the next FGB.	2.	SENDCo to document progress made by Year 6 cohort.	Completed. On agenda, under item five.	3.	Assistant Headteacher to confirm how many Pupil Premium children participated in extracurricular activities.	Completed. Confirming the number of Pupil Premium who had participated in activities, the Headteacher confirmed there were no barriers.	
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5	<p><i>This item was brought forward, as the SENCo was in attendance to provide an update in relation to the quality of teaching.</i></p> <p>QUALITY OF TEACHING <i>Previously distributed: Dringhouses Peer Reviews, Year 6 progress</i></p> <p>The Special Educational Needs Coordinator (SENCo) advised that there were four children on the Special Educational Needs (SEN) register, one of whom had an Education Health and Care Plan (EHCP). The SENCo confirmed that since the data was produced, a further two pupils had been added to the SEN register. Explaining that none of the pupils were at the expected standard, the SENCo gave a brief overview of the outcomes for these pupils, noting that she was unsure what the outcomes for Maths would be.</p> <p><i>A governor asked whether a transitional programme was in place, to support pupils as they moved onto secondary school.</i> The SENCo explained that there was, adding that it was hoped that there would be enhanced provision in place for all four pupils.</p> <p>The SENCo explained that one SEN child was no longer on the school's roll, as parents had decided to home educate, and that some other pupils were on reduced timetables and/or accessing alternative provision.</p> <p><i>A governor commented that it was clear from the data that all pupils were making progress.</i> The SENCo confirmed that progress scores had either remained static or improved, adding that progress in Writing was slower than in other areas. <i>A governor noted that this reflected outcomes across the whole school, and was not an issue solely in relation to SEN pupils.</i></p> <p>The SENCo explained that; of the eight pupils with EHCPs at the school, two pupils would leave in September, however, there would be two pupils with EHCPs in the new Reception cohort in September. <i>In response to a governor query,</i> the SENCo confirmed that EHCPs at an earlier age were becoming more common, noting that the Local Authority (LA) advised parents to apply before the age of three years old, if a child had significant needs.</p> <p><i>A governor remarked that it was clear that pupils had made excellent progress since Reception and that the school were putting appropriate steps into place for transition.</i></p> <p><i>Sarah Murray (SENCo) left the meeting at 18:16.</i></p>	
3	<p>SPRING DATA ANALYSIS AND SCHOOL IMPROVEMENT PLAN UPDATE <i>Previously distributed: Headteacher's Report</i></p> <p><i>A governor queried plans to cover the Interim Headteacher's maternity leave.</i> The Interim Headteacher confirmed that plans were in place to finalise the curriculum and subject leader meetings across the City had been organised; which the new Executive Headteacher would be involved in. In addition, the current Interim Deputy Headteacher would take the lead in redeveloping the Personal Social Health and Economic (PSHE) curriculum.</p>	

Noting that the Early Years Lead had planned a Playscheme development, the Interim Headteacher explained that the plans received back from the provider had been disappointing, and expensive, therefore these plans were currently on hold until the 2025/26 academic year. The Interim Headteacher explained that smaller scale enhancements could go ahead.

A governor queried whether budget been set aside to enhance the Early Years provision. The Interim Headteacher confirmed that it had not; explaining that this would need to be subsidised via fundraising.

Referring to the data within her report, the Interim Headteacher explained that a number of actions had been carried out since the data had been produced eight weeks ago. Teaching and learning meetings had been held; which focussed on the progress made and identified where pupils needed additional support. Writing had become a major focus in Early Years, including staff giving children more Writing opportunities. The Interim Headteacher explained that the number of children now on track to achieve a good level of development (GLD) was 78%; which was slightly lower than the target, however she was confident that the data was accurate.

A brief discussion followed regarding the possible deferral of a pupil in the lower school, during which the Interim Headteacher confirmed that the school would approach the LA to see if this could be pursued, and, if the LA were in agreement; the proposal would be presented to parents.

The Interim Headteacher advised that, in Key Stage 1, some data was slightly disappointing, in particular in relation to Writing. A number of actions had been put into place, including a shift in focus from Maths to Writing in 'Smart Starts' sessions and intervention timetable changes. Noting that she attended planning meetings as frequently as possible, the Interim Headteacher explained that she had identified a Continuing Professional Development (CPD) need in relation to assessment. Additional staff training had been conducted and a moderation staff meeting had allowed more honed practice.

Explaining that she anticipated more pupils would meet the expected standard by the end of the year, the Interim Headteacher explained that the impact of the pandemic was clear, within the Year 1 cohort.

In response to a governor query, the Interim Headteacher confirmed that the Phonics screening check, Key Stage 1 non-statutory Standard Assessment Tests (SATs) and multiplication check would take place during week commencing 10th June, and that results would be shared within the end of year data.

Referring to Key Stage 2, the Interim Headteacher confirmed that the Senior Leadership Team (SLT) were ensuring completion of actions and that teaching and learning reviews had been successful, with individual and phase action points identified.

A governor noted that the number of pupils achieving a greater depth standard (GDS) in Writing was lower than in other areas. The Headteacher agreed, explaining that it was challenging to achieve GDS until later in the academic year, due to the wealth of evidence required, however noted that teaching and learning reviews identified pupils showing elements of GDS.

	<p>Referencing the Pupil Premium data, the Interim Headteacher confirmed that it was difficult to compare autumn and spring term data, due to the fluctuation in the number of Pupil Premium pupils. The Interim Headteacher explained that staff were continuing to monitor and support Pupil Premium pupils, noting that strategies were in place. She confirmed that Luke Zwalf had visited the school and carried out two Pupil Premium reviews, which had not resulted in any significant actions.</p>	
4	<p>SUBJECT LEAD PRESENTATION – OUTDOOR PLAY AND LEARNING (OPAL) <i>Previously distributed: OPAL Summary Summer 2024</i></p> <p>The Interim Headteacher explained that the OPAL scheme had been reinvigorated, with increased structure put into place. As a result, playtimes were now calmer and more positive. There were plans to enhance the playground during the next academic year, which would be funded via the School Fund, and the school were working with Friends of Dringhouses School (FODS) to extend the trim trail. Some pupil voice would be carried out in relation to this. The Interim Headteacher confirmed that some more smaller sport zones would be introduced, using parental donations, if possible.</p>	
	<p>QUAL of teaching</p> <p>The Interim Headteacher confirmed that peer review feedback had been very positive; the calm and productive school environment had been noted.</p> <p><i>In response to a governor query</i>, the Interim Headteacher confirmed that staff visited other schools as part of the peer review process, explaining that these were very useful.</p> <p><i>A governor asked whether there were any actions in place following the peer reviews.</i> The Interim Headteacher confirmed that a CPD session in relation to how they modelled and structured ‘high quality talk’ had taken place, which would feed into CPD plans after the half term break.</p> <p><i>A governor queried whether peer reviews would continue next year.</i> The Interim Headteacher confirmed that they would, with different schools. She noted that the Executive Headteacher would lead peer reviews for Wigginton Primary School and that the new interim Head of School would lead these for Dringhouses.</p>	
6	<p>PUPIL WELLBEING AUDIT <i>Previously distributed: Dringhouses Primary School Health and Wellbeing Survey 2023/24, City Of York Council Primary School Health and Wellbeing Survey</i></p> <p>The Interim Headteacher confirmed that the wellbeing audit had been conducted in Year 4 and Year 6, noting that the findings had been shared with governors.</p> <p><i>A governor questioned how the data had informed practice.</i> The Interim Headteacher confirmed that there was a School Development Plan (SDP) priority related to development of the PSHE curriculum, and that staff had reviewed responses to reflect on whether pupils were educated as needed; in relation to the areas highlighted.</p>	

	<p><i>A governor raised concerns about the number of pupils who would report a concern to staff or their friends. The Interim Headteacher confirmed that pupils had been reminded that staff were not just there to educate pupils, academically. She added that there were check ins and zones of regulation in each classroom and that staff picked up on pupil concerns; speaking to them at the time.</i></p>	
7	<p>INCLUSION <i>Previously distributed: SEND Local Offer 2024</i></p> <p>The Interim Headteacher confirmed that the SENCo had produced the Local Offer, explaining that this was shared with parents of children on the SEN register, or would like to be on the register. The Interim Headteacher explained that a focus group of parents provided feedback to confirm whether the document was a true reflection of the SEND offer at the school, noting that feedback had been positive.</p> <p><i>A governor voiced concern regarding the images of children within the Local Offer, questioning if there were any issues regarding sharing these on a report specifically around SEN. The Interim Headteacher agreed this should be considered, noting that she would feed this back to the SENCo.</i></p> <p>Action: Interim Headteacher to query the use of child images within the SEND Local Offer.</p>	IHT
8	<p>POLICIES FOR APPROVAL <i>Previously distributed: Exclusion Policy, Uniform Policy</i></p> <p>The Chair confirmed that the Uniform Policy had been reviewed and forwarded to the Interim Headteacher for approval.</p> <p>The Acting Chair confirmed that the Exclusions Policy detailed governor responsibilities. The Clerk queried whether any Committee members had attended Panels training.</p> <p>Action: Clerk to confirm whether any Committee members had undertaken Panels training.</p> <p>Governors approved the Exclusion and Uniform Policies.</p>	Clerk
9	<p>LINK GOVERNOR REPORTS</p> <p>There were no Link Governor Reports for review.</p> <p>Action: Luke Zwalf to share his Pupil Premium Link Governor report, to be included on the next FGB agenda.</p>	LZ / FGB Agenda
10	<p>ANY OTHER URGENT BUSINESS</p> <p>There was no other business to report.</p>	
11	<p>DETERMINATION OF CONFIDENTIAL ITEMS</p> <p>There were no items to be recorded as confidential.</p>	
12	<p>DATE AND TIME OF NEXT MEETING</p> <p>To be confirmed at the FGB on 4th July 2024.</p>	

The meeting ended at 19:24.

These minutes will be approved at the next Standards and Effectiveness Committee meeting,

**Action Plan following the Meeting of the Standards and Effectiveness Committee
held on 23rd May 2024 at 18:00**

Action		Item No.	Person	Date
1.	Query the use of child images within the SEND Local Offer, with the SENCo.	7	Claire Scott-South	24 th May 2024
2.	Confirm whether any Committee members had undertaken Panels training.	8	Clerk	Completed
3.	Share Pupil Premium Link Governor report, to be included on the next FGB agenda.	9	Luke Zwalf	20 th June 2024

Items for next Committee meeting

None raised

Items for next FGB

School Business Manager to raise security and the use of multi factor authentication with Vital.
Pupil Premium Link Governor report (Luke Zwalf)